

بلدية دبي إدارة رقابة البناء

بدایت نامہ

عارضی طور پر کسی زمین کو استعمال کرنے کی اجازت

User Manual

Temporary Permit To Occupy Parcel

جنوری 2020
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❖ تعريف :

سروس کنٹریکٹر، کار کرایہ پر لینے والی کمپنیوں اور ہوٹلوں کے نمائندوں کو اجازت دیتا ہے کہ وہ مندرجہ ذیل استعمال کے لئے زمین پر قبضہ کرنے کے لئے عارضی اجازت نامہ حاصل کرے۔

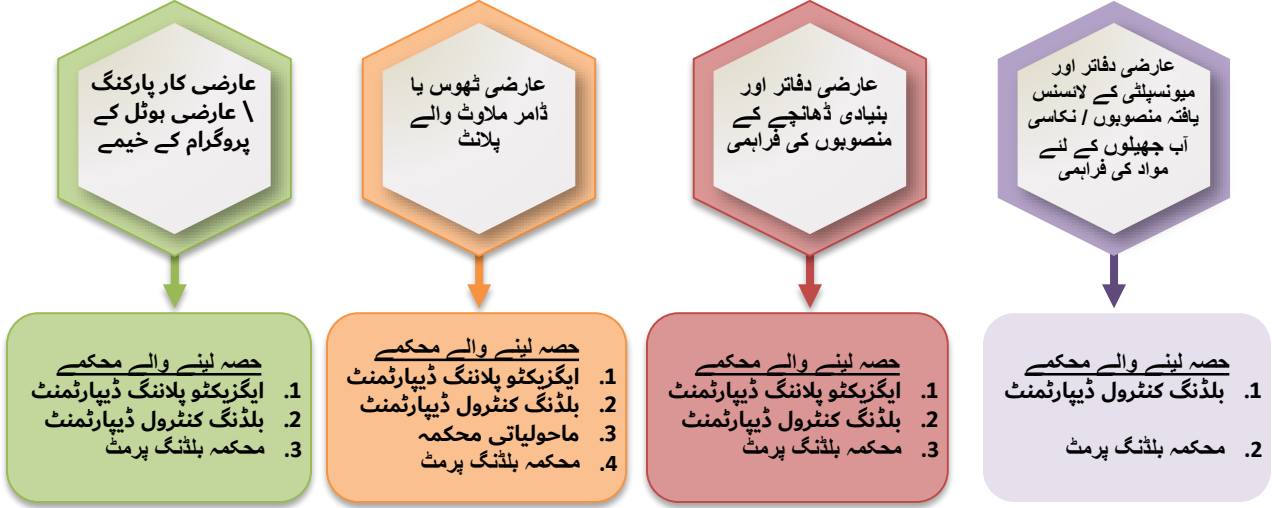
- عارضی دفاتر اور میونسپلٹی کے تحت لائسنس یافتہ زیر تعمیر منصوبوں کے لئے سامان کی فراہمی۔
- عارضی دفاتر اور بنیادی ڈھانچے کے منصوبوں کی فراہمی۔
- عارضی اسٹیشنری کنکریٹ مکسنگ پلانٹس۔
- عارضی سائٹ اسفالٹ مکسنگ پلانٹس۔
- عارضی زمینی نکاسی آب کی جھیلیں۔
- عارضی پارکنگ۔
- عارضی ہوٹل کے پروگرام کے خیمے۔
- زیر تعمیر منصوبوں سے متعلق کوئی اور غیر منقولہ استعمال (عارضی سیلز آفس ، عارضی مسجد وغیرہ)

❖ Definition:

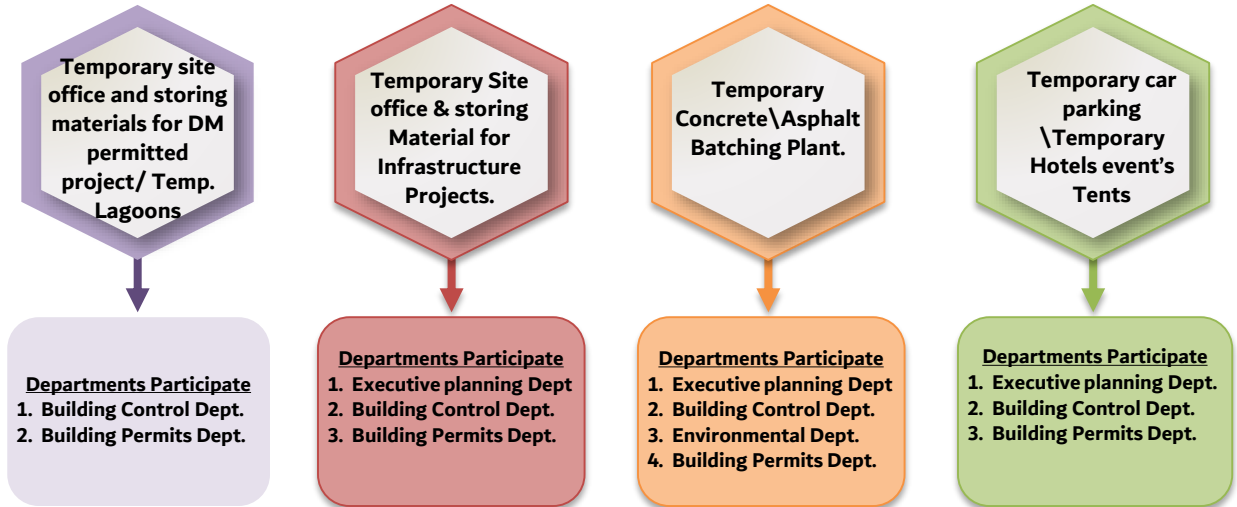
The Service Allow Contractor, Car Rental Companies and Hotel Representatives to get a temporary permit to occupy parcel for following usage:

- Temporary site office & storing material for Permitted project from DM.
- Temporary Site office & storing Material for Infrastructure Projects.
- Temporary Concrete Batching Plant.
- Temporary Asphalt/wet mix plant.
- Temporary Lagoons.
- Temporary Car Parking.
- Temporary Hotels event's Tents
- Unclassified usage related to under construction projects like; (Sales Office, Temporary Mosque.. etc.)

دہنی میونسپلٹی کے محکمے پلاٹ کے قبضے کے مقصد کے مطابق ہر خدمت میں حصہ لیتے ہیں۔



Dubai Municipality Departments Participating in each service, according to the plot occupation purpose.



المستندات المطلوبة لإصدار التصريح الجديد

مطلوبه دستاورات	قبضے کا مقصد	عارضی دفاتر اور مواد کی فراہمی (میونسپلٹی کے ذریعہ لائسنس یافتہ منصوبے)	عارضی دفاتر اور ذخیرہ کرنے کا سامان (بنیادی ڈھانچے کے منصوبے)	زمینی پانی کی نکاسی کی چھیلیں	عارضی کنکریٹ بیچ پلانٹ	عارضی اسفالت پلانٹ	عارضی کار پارکنگ	بوٹل کے خیمے	زمین پر قبضہ کریں (اگر کوئی ہے تو)
زمیندار کا کوئی اعتراض نام	✓	✓	✓	✓	✓	✓			✓
زمین کے لئے لیز کا معاہدہ							✓		
ڈویلپر یا پروجیکٹ کے مالک کا ایک خط جس میں استحصال کی سرگرمی یا مقصد کی وضاحت کی گئی ہے			✓		✓	✓		✓	✓
منسلک منصوبہ جو قبضے کی جگہ کو ظاہر کرتا ہے	✓ (اختیاری)	✓	✓	✓ (اختیاری)	✓	✓	✓ (اختیاری)	✓	✓
تجارتی / صنعتی لائسنس کی کاپی			✓		✓	✓	✓	✓	✓
ساختی ڈرائنگ (اگر عارضی ڈھانچہ ہو تو)	✓ (اختیاری)				✓	✓		✓ (اختیاری)	✓ (اختیاری)
تجارتی رجسٹر یا کمپنی کے معاہدے کی ایک کاپی جس میں کمپنی کی سرمایہ کی قیمت بتائی جاتی ہے					✓	✓			
بینک پرفارمنس گارنٹی سرٹیفکیٹ جس کی رقم: 300000 درہم ہونی چاہئے					✓				
داخلی راستوں کی وضاحت کرنے کے لئے ار ٹی اے سے ابتدائی منظوری							✓		
محکمہ سیوریج کی ابتدائی منظوری				✓					
مٹی اور زمینی جانچ کی رپورٹ					✓				
ماحولیاتی کوئی اعتراض سرٹیفکیٹ کی درخواست					✓	✓			

***نوٹ:** عارضی طور پر کنکریٹ بیچنگ پلانٹ کے لئے، "دبئی بی پی ایس" پر درخواست جمع کروانے سے قبل "بلڈنگ کنٹرول ڈیپارٹمنٹ" سے ابتدائی منظوری حاصل کرنی ہوگی

تجدید کے لئے مطلوبہ دستاویزات

زمین پر قبضہ کریں (اگر کوئی ہے تو)	ہوٹل کے خیمے	عارضی کار پارکنگ	عارضی اسفالت پلانٹ	عارضی کنکریٹ بیچ پلانٹ	زمینی پانی کی نکاسی کی جھیلیں	عارضی دفاتر اور ذخیرہ کرنے کا سامان (بنیادی ڈھانچے کے منصوبے)	دبئی میونسپلٹی سے زیر تعمیر تعمیراتی منصوبوں کے لئے عارضی دفاتر اور ذخیرہ کرنے کے سامان	قبضے کا مقصد مطلوبہ دستاویزات
✓			✓	✓	✓	✓	✓	زمیندار کا کوئی اعتراض ناما
		✓						زمین کے لئے لیز کا معاہدہ
✓	✓		✓	✓		✓		ٹولپر یا پروجیکٹ کے مالک کا ایک خط جس میں استحصال کی سرگرمی یا مقصد کی وضاحت کی گئی ہے
✓	✓	✓	✓	✓		✓		درست تجارتی لائسنس کی ایک کاپی
			✓	✓				ماحولیاتی کوئی اعتراض سرٹیفیکیٹ کی درخواست

Required Documents for New application

Occupation Purpose List of Documents	Temp. Offices and Storing Materials for permitted Under construction Projects from DM	Temporary Offices and Storing Materials for (Infrastructure Projects)	Temporary Lagoons	Temporary Concrete Batch Plant	Temp. Asphalt Plant	Temp. Car Parking	Temp. Tents (Hotel Tents)	Occupy Parcel for (others if any)
No Objection Letter from the Parcel Owner	✓	✓	✓	✓	✓			✓
Tenancy Contract from EJARI						✓		
Letter from the Requesting Party to clarify (Type & Purpose/Activity) for Occupancy		✓		✓	✓		✓	✓
Affection Plan which shows the Occupancy Location	✓ (optional)	✓	✓ (optional)	✓	✓	✓ (optional)	✓	✓
Copy of commercial / Industrial license		✓		✓	✓	✓	✓	✓
Structural Drawings (In case of there is a temp. structure)		✓ (optional)		✓	✓		✓ (optional)	✓ (optional)
Copy of the Company Commercial Register OR MOA for the capital cost value of the company.				✓	✓			
Bank Performance Guarantee Certificate with amount of :AED 300,000				✓				
Preliminary Approval from RTA to Specify the (Entrances & Exits) for new applications only						✓		
Preliminary Approval from Drainage Projects Department			✓					
Soil & groundwater Analysis Report				✓				
Environmental No Objection Certificate Application				✓	✓			

*** Note:** for temporary concrete batching plant, preliminary approval from "Building Control Department" must be obtained before submitting the application on "Dubai BPS"

Required Documents for Renewal

Occupation Purpose Required Documents	Temp. Offices and Storing Materials for permitted Under construction Projects from DM	Temporary Offices and Storing Materials for (Infrastructure Projects)	Temporary Lagoons	Temporary Concrete Batch Plant	Temp. Asphalt Plant	Temp. Car Parking	Temp. Tents (Hotel's Tents)	Occupy Parcel for (others if any)
Owner NOC	✓	✓	✓	✓	✓			✓
Tenancy Contract from EJARI						✓		
Letter from the Requesting Party to clarify (Type & Purpose/ Activity) for Occupancy		✓		✓	✓		✓	✓
Copy of commercial / Industrial license		✓		✓	✓	✓	✓	✓
Environnemental No Objection Certificat Application				✓	✓			



عارضی اجازت نامے کے لئے زمین پر قبضہ کرنے کے لئے نئی درخواست جمع کروانے کے اقدامات:

- عارضی سائٹ آفس اور ذخیرہ کرنے کا سامان (دبئی میونسپلٹی سے اجازت یافتہ پروجیکٹ).
- عارضی سائٹ آفس اور ذخیرہ کرنے کا سامان (انفراسٹرکچر پروجیکٹس).
- عارضی کنکریٹ بیچنگ پلانٹ.
- عارضی سائٹ اسفالٹ مکسنگ پلانٹس.
- عارضی زمینی نکاسی آب کی جھیلیں.

❖ First

Steps for submitting **New** application for Temporary Permit to Occupy Parcel for:

- Temporary site office & storing material for (Permitted project from DM)
- Temporary Site office & storing Material for (Infrastructure Projects)
- Temporary Concrete Batching Plant.
- Temporary Asphalt/wet mix plant.
- Temporary Lagoons.

Temporary Permit To Occupy Parcel Submission Type (New)

عارضی طور پر کسی زمین کو استعمال کرنے
کی (نئی) درخواست

In order to obtain temporary permit to occupy parcel for (Temporary site office & storing material , temporary concrete & asphalt batching plant and temporary lagoons) new submission for first time, follow below steps:

عارضی اجازت نامہ حاصل کرنے کے لئے (عارضی سائٹ آفس اور مواد ، عارضی ٹھوس اور اسفالٹ بیچنگ پلانٹ اور عارضی آب کی جھیلیں) پہلی بار جمع کروانے کے لئے ، مندرجہ ذیل مراحل پر عمل کریں:

Contractor has to Log in to Dubai BPS using user name and password on following link:
Dubaibps.dm.gov.ae

ٹھیکیدار لنک پر صارف نام اور پاس ورڈ درج کر کے دبئی بلڈنگ پرمٹ سسٹم میں داخل ہوتا ہے:
Dubaibps.dm.gov.ae

Create a new project on system using (New Project) link on the next page.

اگلے صفحے پر (نیا پروجیکٹ) لنک پر کلک کر کے سسٹم پر ایک نیا پروجیکٹ بنائیں۔

Building Permit Home Page

On the next page, fill all required data and enter the occupied parcel ID in (Parcel ID) text box , then agree the terms at bottom of application page then, save the data using (Save) button.

اگلے صفحے پر ، تمام مطلوبہ ڈیٹا کو پُر کریں اور مقبوضہ پارسل ID (پارسل ID) ٹیکسٹ باکس میں داخل کریں ، پھر درخواست کے صفحے کے نیچے دیئے گئے شرائط سے اتفاق کریں ، پھر (محفوظ کریں) بٹن کا استعمال کرکے ڈیٹا کو محفوظ کریں۔

Project Information

Project Description *			
Hotel or Owner Representative Contact Details			
Representative Contact Name *		Phone No. *	
Email Id *		Fax No. *	
Mobile No *	Select	License No *	1000
Contractor Contact Details			
Contractor Name		Select	
Owner Contact Details			
Owner Password			
Owner Mobile *	Select	Owner Email *	
Owner Phone No *			
Owner Dubai Id		Owner Emirates Id	
Preferred SMS Language	☒ English ☐ Arabic		
Parcel Information			
Parcel ID *	Occupied Parcel – استعمال شدہ اراضی کا نمبر		
	for "Temporary permit to occupy parcel" purpose, enter the Show Info Parcel Dtls		
	Occupied parcel id Show Map		
Community Name			
Parcel Status			

Project Related to *	☐ Dubai Development Authority - DDA
	☐ Emmar Properties
	☐ Dubai Investment Park
	☐ Dubai Industrial City
	☐ Dubai Land
	☐ Cultural village - Al Jaddaf (DPG)
	☐ Mizin
	☐ Dubai Multi Commodities Centre – DMCC
	☐ Dubai Maritime City - DMC
	☐ Dubai Sport City
	☐ Dubai Properties Group
	☐ Meras
	☐ Meras/Jumeira Bay
	☐ Dubai Police
	☐ Business Bay- DPG
☐ DHA	
☐ Meydan	

- ☐ I undertake that I 'am appointed by the Parcel Owner to apply for the project and make all necessary modification, and I take the legal responsibilities for all.
- ☐ All non-complying works with planning & building rules and regulations, will be subjected to exceptions system, charges will be calculated as per the regulations.

Rule No. 10 for the year 2006

Reset

Save



Select (Permissions For Road Services and Temporary Works) option from (Process Group) drop down list.

(عمل گروپ) ڈراپ ڈاؤن فہرست میں سے (روڈ سروسز اور عارضی ورکس کے لئے اجازت نامے) کے اختیار کو منتخب کریں۔

NOC History

Project Applications

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group*

Application Type *

Application Description*

New Project Description*

Current Project Description

Submission Type *

Permit Issued By*

Permit No*

Select Process Group

Adjustment/Additional/Demolition Permit Apps

Miscellaneous Services Regarding Permit Applications

Applications For Owners And Decor Companies

Permissions For Road Services And Temporary Works

Special Services & Exceptions

CR 4030 - Temporary Concrete Batch Plant

New

Select Please fill the space with your project/contract/Ejari Number

Select (Temporary Permit To Occupy Parcel) option from (Application Type) drop down list.

(درخواست کی قسم) ڈراپ ڈاؤن فہرست میں سے (زمین پر قبضہ کرنے کے لئے عارضی اجازت نامہ) کا انتخاب کریں۔

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group*

Application Type *

Application Description*

New Project Description*

Current Project Description

Submission Type *

Permit Issued By*

Permit No*

Occupy Parcel Purpose*

Do You have Owner Approval?

Select Application Type

Temporary permit to Occupy parcel

Pavement/Landscape Permit

Temporary Tents Permit

CR 4030 - Temporary Concrete Batch Plant

New

Select Please fill the space with your project/contract/Ejari Number

Select occupation purpose

Yes No

For occupying a parcel for under construction project having a building permit from Dubai Municipality, select (DM) from (Permit Issued By) drop down list and enter permit No. then click on "Verify" link to validate the permit No. and entering the project Parcel ID automatically.

اگر زمین بلدیہ کے ذریعہ لائسنس یافتہ زیر تعمیر منصوبے کے لئے استعمال ہو رہی ہے تو ، اختیارات کی فہرست میں سے (ڈی ایم) کا انتخاب کریں (لائسنس پہلے جاری کیا گیا ہے) اور پھر لائسنس نمبر درج کریں اور (تصدیق شدہ) لنک پر کلک کریں ، لائسنس نمبر کی توثیق کرنے کے لئے اور پروجیکٹ کا زمین نمبر خود بخود درج کریں۔

New Project Description*	
Current Project Description	CR 4030 - Temporary Concrete Batch Plant
Submission Type *	Select
Permit Issued By*	DM Please fill the space with your project/contract/Ejari Number
DM Permit No*	RTA
Occupy Parcel Purpose*	Select occupation purpose
Do You have Owner Approval?	☐ Yes ☒ No

Submission Type *	New
Permit Issued By*	DM Please fill the space with your project/contract/Ejari Number
DM Permit No*	123456-1-1
Occupy Parcel Purpose*	Temporary Offices and Storing Materials fo
Co ordinates*	Click here to enter coordinates
Project Owner*	Roads and Transport authority (RTA)
Expected Project Completion Date*	01/02/2020
Do You have Owner Approval?	☒ Yes ☐ No

For Infrastructure projects, select the owner of the project from options of (Permit Issued By) drop down list or select (other) to enter it manually.

انفراسٹرکچر پروجیکٹس کے لئے ، (اجازت نامہ جاری کردہ) ڈراپ ڈاؤن لسٹ کے اختیارات میں سے پروجیکٹ کے مالک کو منتخب کریں یا اس میں دستی طور پر داخل ہونے کے لئے (دوسرا) منتخب کریں۔

New Project Description*	
Current Project Description	CR 4030 - Temporary Concrete Batch Plant
Submission Type *	Select
Permit Issued By*	DM Please fill the space with your project/contract/Ejari Number
DM Permit No*	RTA
Occupy Parcel Purpose*	Select occupation purpose
Do You have Owner Approval?	☐ Yes ☒ No

New Project Description*	
Current Project Description	CR 4030 - Temporary Concrete Batch Plant
Submission Type *	Select
Permit Issued By*	Others Please fill the space with your project/contract/Ejari Number
Permit No*	DM
Occupy Parcel Purpose*	DEWA
Do You have Owner Approval?	☐ Yes ☒ No

Select occupation purpose from (Occupy Parcel Purpose) drop down list.

اختیارات کے مینو سے زمین کے استعمال کا مقصد منتخب کریں (زمین کو استعمال کرنے کی وجہ)۔

New Project Description*	
Current Project Description	CR 4030 - Temporary Concrete Batch Plant
Submission Type *	New
Permit Issued By*	Others Please fill the space with your project/contract/Ejari Number
Permit No*	
Occupy Parcel Purpose*	Select occupation purpose - Temporary Offices and Storing Materials for (Infrastructure Projects) - Temporary Concrete Batch Plant - Temporary Offices and Storing Materials for (DM Permitted Projects) - Temporary Asphalt/Wet-Mix Plant - Temporary Lagoon
Do You have Owner Approval?	
Contr. Name	
☐ I undertake to abide by all regulations and	following regulations.
Regulations	

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

Submit Application Save Application

There is an opened (Occupy Parcel Permit) application in this project, you can't submit a new one of the same type unless the first application is approved or cancelled

[Click here to view details](#)

Fill remaining required data like (Application Description, expected project completion date.. etc.) and agree the undertaking, then save the entered data by clicking (Save Application) button.

باقی مطلوبہ معلومات جیسے (درخواست کی تفصیل ، متوقع پروجیکٹ کی تکمیل کی تاریخ .. وغیرہ) کو پُر کریں اور اس معاہدے پر اتفاق کریں ، پھر داخل کردہ معلومات کو (اپیلی کیشن کو محفوظ کریں) بٹن پر کلک کر کے محفوظ کریں۔

There are more than one open project on the parcel. To check these projects click Here

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	Occupy Adjacent plot
Submission Type *	New
Permit Issued By*	RTA Please fill the space with your project/contract/Ejari Number
Permit No*	RTA/0001
Occupy Parcel Purpose*	Temporary Offices and Storing Materials fo
Co ordinates*	Click here to enter coordinates
Project Owner*	Roads and Transport authority (RTA)
Expected Project Completion Date*	01/02/2020
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	
☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.	
Regulations	

Secondary & Sub Contractors

Click Here To View Application Summary

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

Attachments

Save

Submit Application Save Application Delete

After saving data using (**Save Application**) link, the (**Attachments**) button will appear, click on it to add the required documents which is depend on the application type.

لنک کا استعمال کرتے ہوئے ڈیٹا کو محفوظ (ایپلیکیشن محفوظ کریں) کرنے کے بعد، (منسلکات) بٹن نمودار ہوگا، اس میں لنک کرکے مطلوبہ دستاویزات شامل کریں جو درخواست کی قسم پر منحصر ہے۔

There are more than one open project on the parcel. To check these projects click Here

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	Occupy Adjacent plot
Submission Type *	New
Permit Issued By*	RTA Please fill the space with your project/contract/Ejari Number
Permit No*	RTA/0001
Occupy Parcel Purpose*	Temporary Offices and Storing Materials fo
Co ordinates*	Click here to enter coordinates
Project Owner*	Roads and Transport authority (RTA)
Expected Project Completion Date*	01/02/2020
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.
Regulations

Secondary & Sub Contractors
Click Here To View Application Summary

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

☐ Attachments

Save

Submit Application Save Application Delete

Add the required attachments and go back to application page using (**Permit Application**) button which is located at the bottom of page.

مطلوبہ اٹیچمنٹ کو شامل کریں اور (اجازت نامہ) بٹن کا استعمال کرکے ایپلیکیشن پیج پر واپس جانیں جو صفحے کے نچلے حصے میں واقع ہے۔

Document Name	Files Count	Revisions	Required	Submit Type	Paper scale size	Is Submitted?	Upload/Download	View Documents
1. Permit Documents								
Affection Plan which shows the Occupancy Location*			Check	Select Type		☐	Attachment	
Copy of Commercial/Industrial License*			Check	Select Type		☐	Attachment	
Letter from the Requesting Party to clarify (Type Purpose/Activity) for Occupancy*			Check	Select Type		☐	Attachment	
No Objection Letter from the Parcel Owner*			Check	Select Type		☐	Attachment	
2. Drawings								
Documents Scale Size Select Type								
Architectural			Check	Select Type	Select Type	☐	Attachment	
Structural			Check	Select Type	Select Type	☐	Attachment	
Survey/Mapping			Check	Select Type	Select Type	☐	Attachment	

☐ I agree that the selected paper scalesize is correct and the drawings are uploaded as per the selected paper scalesize .

Save

Permit Application

Review the all entered data to make sure it's correct and then click on **(Submit application)** to submit the request to DM.

یہ یقینی بنانے کے لئے درج کردہ تمام اعداد و شمار کا جائزہ لیں کہ یہ درست ہے اور پھر بلدیہ دبئی کو درخواست جمع کروانے کے لئے (درخواست جمع کروائیں) پر کلک کریں

GOVERNMENT OF DUBAI

نظام دبي لتراخيص البناء
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drawings- part of the drawings- submitted for building permits

Permit Application

Project >> Application >> Versions >> Permit Application

Application No.	d 432819 - d 1 - d1	Project Desc.	
Cons. Name		Application creation date	2019-12-09
Parcel ID	3473939	Acceptance Date	
Applicant	Contractor		
Status	NEW		

NOC History
Project Applications

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group* Permissions For Road Services And Temporary Works

Application Type* Temporary permit to Occupy parcel Working Procedure

Application Description* Occupy Adjacent plot

Submission Type* New

Permit Issued By* RTA Please fill the space with your project/contract/Ejari Number

Permit No* RTA/0001

Occupy Parcel Purpose* Temporary Offices and Storing Materials for

Co ordinates* Click here to enter coordinates

Project Owner* Roads and Transport authority (RTA)

Expected Project Completion Date* 01/02/2020

Do You have Owner Approval? Yes No

Contr. Name

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Secondary & Sub Contractors

Click Here To View Application Summary

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

☐ Attachments

Save

Submit Application Save Application Delete

View All Notes & Conditions

❖ دوسرا:

عارضی اجازت نامے کے لئے زمین پر قبضہ کرنے کے لئے **نئی** درخواست جمع کروانے کے اقدامات:

- عارضی کار پارکنگ.
- عارضی ہوٹل کے پروگرام کے خیمے.
- غیر مرتب شدہ استعمال جیسے؛ (سیلز آفس ، عارضی مسجد ، عارضی لیبر کیمپ .. وغیرہ)

❖ Second:

Steps for submitting **New** application for Temporary Permit to Occupy Parcel for:

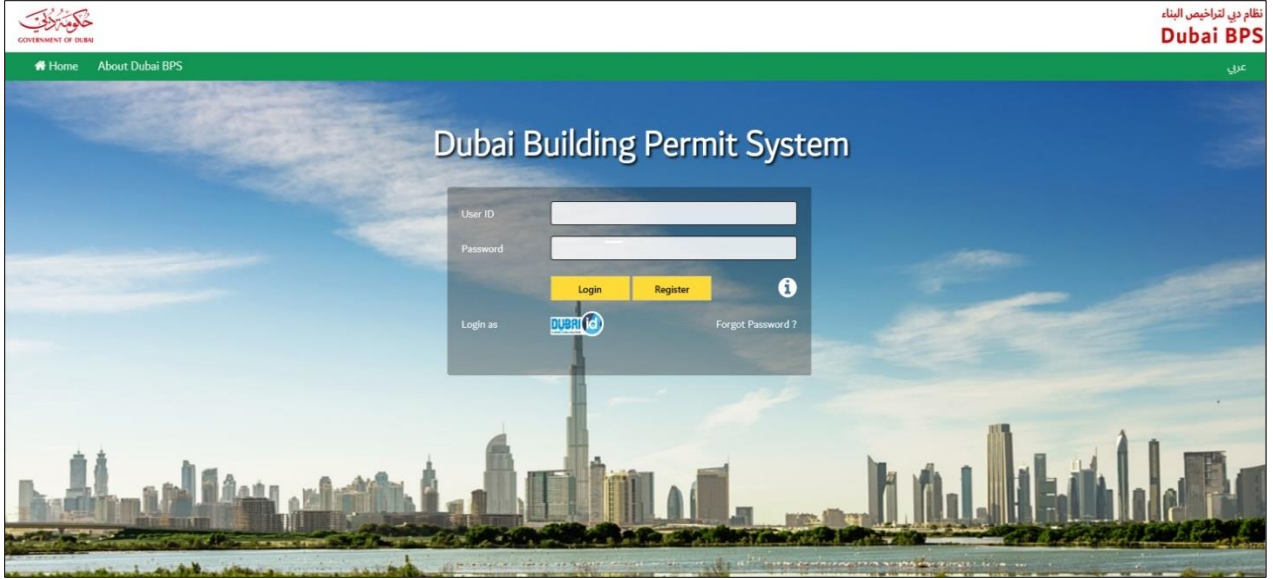
- Temporary Car Parking.
- Temporary Hotels event's Tents
- Unclassified usage like; (Sales Office, Temporary Mosque, Temporary Labor Camp .. etc.)

In order to occupy a parcel for (Temporary Car Parking , Temporary Tent or any unclassified usage related to projects), new submission for the **first time**, follow below steps:

(عارضی کار پارکنگ ، عارضی خیمہ یا منصوبوں سے متعلق کوئی غیر طبقاتی استعمال) کے پر قبضہ کرنے کے لئے ، پہلی بار ایک نئی درخواست آپ کو درج ذیل مراحل پر عمل کرنا ہوگا:

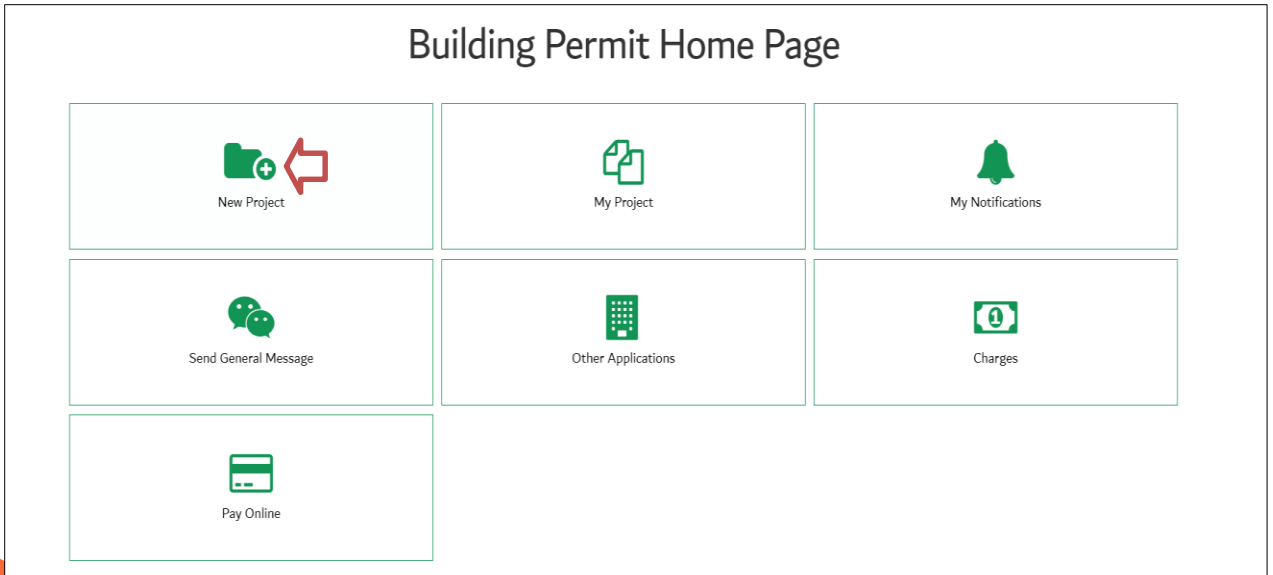
Applicant has to Log in to Dubai BPS using username and password on following link:
Dubaibps.dm.gov.ae

درخواست دہندہ کو درج ذیل لنک پر صارف نام اور پاس ورڈ کا استعمال کرتے ہوئے دبئی بلڈنگ پرمٹ سسٹم میں لاگ ان کرنا ہوگا:
Dubaibps.dm.gov.ae



Create a new project using (New Project) link on next page.

اگلے صفحے پر (نیا پروجیکٹ) لنک پر کلک کر کے سسٹم پر ایک نیا پروجیکٹ بنائیں۔



On the next page, fill all required data and enter the occupied parcel ID in (Parcel ID) text box , then agree the terms at bottom of application page and then, save the data using (Save) button.

اگلے صفحے پر ، تمام مطلوبہ ڈیٹا کو پُر کریں اور مقبوضہ پارسل ID (پارسل ID) ٹیکسٹ باکس میں داخل کریں ، پھر درخواست کے صفحے کے نیچے دیئے گئے شرائط سے اتفاق کریں ، پھر (محفوظ کریں) بٹن کا استعمال کرکے ڈیٹا کو محفوظ کریں۔

دولة الإمارات العربية المتحدة

GOVERNMENT OF DUBAI

نظام دبي لتراخيص البناء

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Company Name: Mohanad User: Hotel or Owner Representative

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عربي

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App. Follow Up

Working Area

Charges

More Information

al drawings "part of the drawings" submitted for building permits

Project Information

Project Description *

Hotel or Owner Representative Contact Details

Representative Contact Name *

Email Id *

Mobile No *

Select

Phone No. *

Fax No. *

License No *

1000

Contractor Contact Details

Contractor Name

Select

Owner Contact Details

Owner Password

Owner Mobile *

Select

Owner Phone No *

Owner Dubai Id

Owner Email *

Owner Emirates Id

Preferred SMS Language

English

Arabic

Parcel Information

Parcel ID *

id Show Map

Emmar Properties

Dubai Investment Park

Dubai Industrial City

Dubai Land

Cultural village - Al Jaddaf (DPG)

Mizin

Dubai Multi Commodities Centre – DMCC

Dubai Maritime City - DMC

Dubai Sport City

Dubai Properties Group

Meras

Meras/ Jumeira Bay

Dubai Police

Business Bay- DPG

DHA

Meydan

I undertake that I 'am appointed by the Parcel Owner to apply for the project and make all necessary modification, and I take the legal responsibilities for all.

All non-complying works with planning & building rules and regulations, will be subjected to exceptions system, charges will be calculated as per the regulations.

Reset

Save

Rule No. 10 for the year 2006

Select (Permissions For Road Services and Temporary Works) option from (Process Group) drop down list.

منتخب کریں (روڈ سروسز اور عارضی ورکس کے لئے اجازت نامے) ڈراپ ڈاؤن فہرست میں سے (عمل گروپ) کو منتخب کریں

Application No. d 432835 - d 1 - d1

Cons. Name

Parcel ID 3450897

Applicant Hotel or Owner Representative

Status NEW

Project Desc. test

Application creation date 9/12/2019

Acceptance Date

View Exceptions

NOC History

Project Applications

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group* Select Process Group

Application Type* Permissions For Road Services And Temporary Works

Application Description*

Contr. Name

☐ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Fill the information in the following order : Step 1: Building Card , Step 2: Services , Step 3: Attachments.

Submit Application Save Application

Select (Temporary Permit To Occupy Parcel) option from (Application Type) drop down list.

انتخاب کریں (زمین کے عارضی استعمال کے لئے اجازت نامہ) ڈراپ ڈاؤن فہرست میں سے (درخواست کی قسم) کا انتخاب کریں۔

Project >> Application >> Permit Application

Application No. d 432835 - d 1 - d1

Cons. Name

Parcel ID 3450897

Applicant Hotel or Owner Representative

Status NEW

Project Desc. test

Application creation date 9/12/2019

Acceptance Date

View Exceptions

View FIC

NOC History

Project Applications

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group* Select Process Group

Application Type* Temporary permit to Occupy parcel Working Procedure

Application Description*

Submission Type* New

Permit Issued By* Select Please fill the space with your project/contract/Ejari Number

Permit No*

Occupy Parcel Purpose* Select occupation purpose

Do You have Owner Approval? ☐ Yes ☒ No

If the occupation of the land is related to project belongs to a another authority or based on a rental contract , choose the owner from a **(Permit Issued By)** drop down list, or select **(Other)** to enter the owner's name manually and then enter the project number, contract No. or Ejari No. **(Permit No)**.

اگر اس زمین کا قبضہ کسی منصوبے سے متعلق ہو یا کسی کرائے کے معاہدے پر مبنی ہو تو ، **(اجازت نامہ جاری کردہ)** ڈراپ ڈاؤن لسٹ میں سے مالک کا انتخاب کریں ، یا مالک کا نام دستی طور پر داخل کرنے کے لئے **(دوسرا)** منتخب کریں اور پھر درج کریں پروجیکٹ نمبر ، کنٹریکٹ نمبر یا ایجاری نمبر **(اجازت نامہ)**.

Applicant	Hotel or Owner Representative	
Status	NEW	Acceptance Date
View Exceptions View FIC NOC History Project Applications		
* Non-governmental project		
● There are more than one open project on the parcel. To check these projects click Here		
Process Group*	Permissions For Road Services And Temporary Works	
Application Type *	Temporary permit to Occupy parcel	Working Procedure
Application Description*	Temp. Rental Car Parking	
Submission Type *	New	
Permit Issued By*	Others Please fill the space with your project/contract/Ejari Number	
Permit No*	0120190000000	
Occupy Parcel Purpose*	Select occupation purpose	
Do You have Owner Approval?	☐ Yes ☒ No	
Contr. Name		
☐ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.		
Regulations		
Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:		
Submit Application		Save Application

Select occupation purpose from **(Occupy Parcel Purpose)** drop down list, and in case of unclassified occupation purpose, select **(other)** and enter the occupation purpose manually.

اختیارات کی ایک فہرست **(زمین کو استعمال کرنے کی وجہ)** سے زمین کے استحصال کا مقصد چنیں اور اگر استحصال کا مقصد اختیارات میں شامل نہیں ہے تو ، پھر **(دوسرا)** منتخب کریں اور پھر زمین کو دستی طور پر استعمال کرنے کی وجہ درج کریں۔

* Non-governmental project	
● There are more than one open project on the parcel. To check these projects click Here	
Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	Temp. Rental Car Parking
Submission Type *	New
Permit Issued By*	Others Please fill the space with your project/contract/Ejari Number
Permit No*	
Occupy Parcel Purpose*	Select occupation purpose Occupy Parcel for (others if any) Temporary car parking Temporary Tents (Hotel's Tents) Select Project Owner
Other Occupy Parcel Reason*	
Project Owner*	
Expected Project Completion Date*	
Do You have Owner Approval?	☐ Yes ☒ No
Contr. Name	
☐ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.	

Fill remaining required data like (Application Description, expected project completion date .. etc.) and you have to agree the terms, then save the entered data by clicking **(Save Application)** button.

باقی مطلوبہ ڈیٹا جیسے (درخواست کی تفصیل ، متوقع پروجیکٹ کی تکمیل کی تاریخ .. وغیرہ) کو پُر کریں اور آپ کو شرائط سے اتفاق کرنا پڑے گا ، پھر داخل کردہ ڈیٹا کو **(ایپلی کیشن محفوظ کریں)** بٹن پر کلک کر کے محفوظ کریں۔

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	Occupy parcel for Temp. Sales Office
Submission Type *	New
Permit Issued By*	Others Please fill the space with your project/contract/Ejari Number
Permit No*	121000210
Occupy Parcel Purpose*	Occupy Parcel for (others if any)
Other Occupy Parcel Reason*	Temp. Sales Office
Project Owner*	Other
Project Owner Others*	## Real State
Expected Project Completion Date*	01/05/2020
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

Submit Application

Save Application

After saving data using **(Save Application)** link, the **(Attachments)** button will appear, click on it to add the required documents which is depend on the application type.

لنک کا استعمال کرتے ہوئے ڈیٹا کو محفوظ (ایپلیکیشن محفوظ کریں) کرنے کے بعد ، (منسلکات) بٹن نمودار ہوگا ، اس میں کلک کر کے مطلوبہ دستاویزات شامل کریں جو درخواست کی قسم پر منحصر ہے۔

Submission Type *	New
Permit Issued By*	Others Please fill the space with your project/contract/Ejari Number
Permit No*	121000210
Occupy Parcel Purpose*	Occupy Parcel for (others if any)
Other Occupy Parcel Reason*	Temp. Sales Office
Co ordinates*	Click here to enter coordinates
Project Owner*	Other
Project Owner Others*	## Real State
Expected Project Completion Date*	01/05/2020
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Secondary & Sub Contractors

Click Here To View Application Summary

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:



Attachments

Save

Submit Application

Save Application

Delete

View All Notes & Conditions

Add the required attachments and go back to application page using **(Permit Application)** button which is located at the bottom of page.

مطلوبہ اٹیچمنٹ کو شامل کریں اور **(اجازت نامہ)** بٹن کا استعمال کر کے ایپلیکیشن پیج پر واپس جائیں جو صفحے کے نچلے حصے میں واقع ہے۔

	Document Name	Files Count	Revisions	Required	Submit Type	Paper scale size	Is Submitted?	Upload/Download	View Documents
1. Permit Documents									
	Affection Plan which shows the Occupancy Location*			Check	Select Type		☐	Attachment	
	Copy of Commercial/Industrial License*			Check	Select Type		☐	Attachment	
	Letter from the Requesting Party to clarify (Type Purpose/Activity) for Occupancy*			Check	Select Type		☐	Attachment	
	No Objection Letter from the Parcel Owner*			Check	Select Type		☐	Attachment	
2. Drawings									
					Documents Scale Size	Select Type			
	Architectural			Check	Select Type	Select Type	☐	Attachment	

	Structural			Check	Select Type	Select Type	☐	Attachment	
	Survey/Mapping			Check	Select Type	Select Type	☐	Attachment	

☐ I agree that the selected paper scalesize is correct and the drawings are uploaded as per the selected paper scalesize .

Save

Permit Application

Review the all entered data to make sure it's correct and then click on **(Submit application)** to submit the request to DM.

یہ یقینی بنانے کے لئے آخری بار ڈیٹا کو چیک کریں کہ وہ درست ہے ، اور پھر بلدیہ کو درخواست جمع کروانے کے لئے **(درخواست جمع کروائیں)** کے بٹن کو دبائیں۔

Submission Type *	New
Permit Issued By*	Others Please fill the space with your project/contract/Ejari Number
Permit No*	121000210
Occupy Parcel Purpose*	Occupy Parcel for (others if any)
Other Occupy Parcel Reason*	Temp. Sales Office
Co ordinates*	Click here to enter coordinates
Project Owner*	Other
Project Owner Others*	### Real State
Expected Project Completion Date*	01/05/2020
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Secondary & Sub Contractors

Click Here To View Application Summary

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

Attachments

Save

Submit Application Save Application Delete

❖ تیسرا:

عارضی طور پر زمین کو استعمال کرنے کے لئے اجازت نامہ کی **تجدید / ترمیم** کے لئے درخواست جمع کروانے کے اقدامات:

- عارضی سائٹ آفس اور ذخیرہ کرنے کا سامان (دبئی میونسپلٹی سے اجازت یافتہ پروجیکٹ کے لئے)
- عارضی سائٹ آفس اور اسٹوریج میٹرل (انفراسٹرکچر پروجیکٹس) کیلئے
- عارضی کنکریٹ بیچنگ پلانٹ۔
- عارضی سائٹ اسفالٹ مکسنگ پلانٹس۔
- عارضی زمینی نکاسی آب کی جھیلیں۔
- عارضی پارکنگ۔
- عارضی ہوٹل کے پروگرام کے خیمے۔
- غیر مرتب شدہ استعمال جیسے؛ (سیلز آفس ، عارضی مسجد ، عارضی لیبر کیمپ .. وغیرہ)

❖ Third

Steps for submitting **Renew / Modification** application for Temporary Permit to Occupy Parcel for:

- Temporary site office & storing material for (Permitted project from DM)
- Temporary Site office & storing Material for (Infrastructure Projects)
- Temporary Concrete Batching Plant.
- Temporary Asphalt/wet mix plant.
- Temporary Lagoons.
- Temporary Car Parking.
- Temporary Hotels event's Tents.
- Unclassified usage like; (Sales Office, Temporary Mosque, Temporary Labor Camp .. etc.)

Temporary Permit To Occupy Parcel (Renewal / Modification)

زمین پر قبضہ کرنے کے لئے عارضی اجازت نامہ (تجدید / ترمیم)

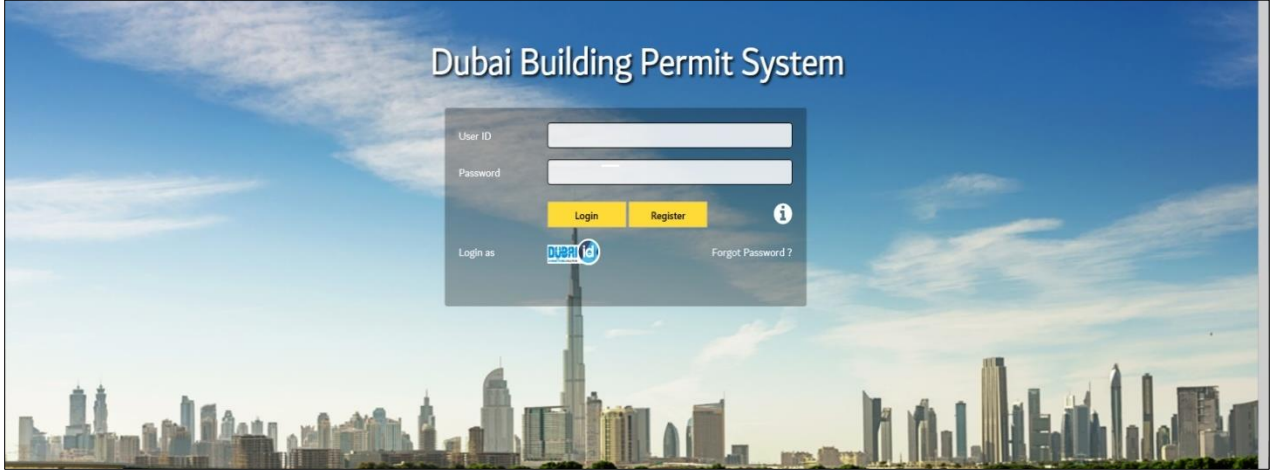
To **(renew)** or **(modified)** a temporary permit to occupy parcel for (Temporary site office & storing material , temporary concrete & asphalt batching plant , temporary lagoons, temporary car parking, temporary tents .. etc.) follow below steps:

(عارضی سائٹ آفس اور اسٹوریج میٹریل ، عارضی کنکریٹ اور اسفالٹ بیچنگ پلانٹ ، عارضی زمینی نکاسی آب کی جھیلیں، عارضی کار پارکنگ ، عارضی خیمے .. وغیرہ) کے لئے زمین پر قبضہ کرنے کے لئے **(تجدید)** یا **(ترمیم شدہ)** عارضی اجازت کے لئے مندرجہ ذیل مراحل پر عمل کریں:

Applicant of the previous application has to Log in to Dubai BPS using username and password on following link: Dubaibps.dm.gov.ae

درخواست دہندہ کو درج ذیل لنک پر صارف نام اور پاس ورڈ کا استعمال کرتے ہوئے دبئی بلڈنگ پرمٹ سسٹم میں لاگ ان کرنا ہوگا:

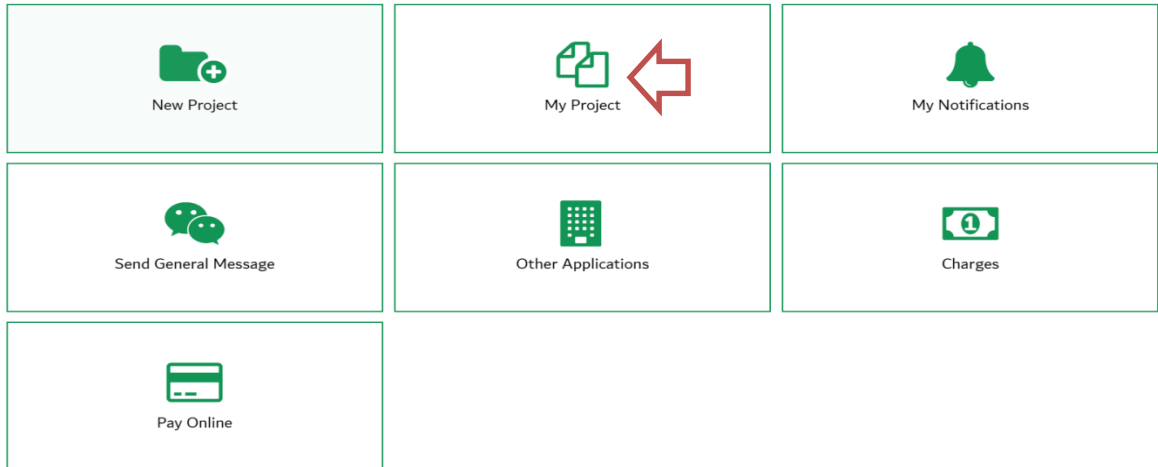
Dubaibps.dm.gov.ae



Enter to the link **(My Project)** on the next page.

اگلے صفحے پر لنک **(میرا پروجیکٹ)** پر داخل کریں۔

Building Permit Home Page



Find the permit to **renew** or **modified** using search criteria or go to the page bottom and find the project within the list of all previously submitted application.

تلاش کے معیارات کا استعمال کرتے ہوئے **تجدید** یا **ترمیم** کرنے کا اجازت نامہ ڈھونڈیں یا صفحہ کے نیچے جائیں اور پروجیکٹ کو پہلے جمع کروائی گئی تمام درخواستوں کی فہرست میں تلاش کریں۔

Working Area

Land Department - Parcel Pricing
Reports & Enquiries
Advanced Search
Project Closing
Statistical Reports

Completion Certificate Stamping
Contractor Bank Guarantee
General Appointment
Inquiry
Appointments (1)

Follow up Site Visit (0)
Service Decision Follow Up

Search Criteria

New Project

Project No.	
Parcel ID	
Owner Name	
From Project Date	
From Submission Date	
From Acceptance Date	
Draft Project	☐ Draft Project
Contractor	(License No)
Application Type	Select Application Type
Application Status	Select Application Status
Contractor Selection	Select Contractor Status
Attachments Available	☐ Attachments Available
Projects	BPCS Projects
Service Entity (Use CTRL to select multiple)	RTA(Metro) Water, Drains, Sewer, N/C Clear Selection

App. No	
Project Description	
Consultant	(License No)
To Project Date	
To Submission Date	
To Acceptance Date	
View Projects	Open Projects

Contractor Selection	Select Contractor Status
Attachments Available	☐ Attachments Available
Projects	BPCS Projects
Service Entity (Use CTRL to select multiple)	RTA(Metro) Water, Drains, Sewer, N/C Clear Selection

Search

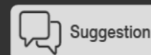
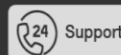
Delete Project

Project Status	Project No.	Project Desc.	No. Of App	Parcel No.	Project Date	Display Buildings	Old Sys		Delete
Open	320750	Hotel tent	1	2630768	10/12/2019	View	No	View App.	☐
Open	320749	Hotel tent	1	6220137	10/12/2019	View	No	View App.	☐
Open	d 432838	Hotel tent	1	6220133	10/12/2019	View	No	View App.	☐
Open	d 432835	test	1	3450897	28/11/2019	View	No	View App.	☐
Open	320745	Test_6	1	2840474	28/11/2019	View	No	View App.	☐

1 2 3 4 5 6 7 8 9 10 Next
Total(1108)

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Website Version no: v 1.0 | Last Modifications: 28 January 2018



Click on **(View App)** on the next page

کلک کریں (دیکھیں اپلی کیشن) اگلے صفحے پر

Service Entry (Use CTRL to select multiple)

RTA(Metro)

Water Drilling and MOC

Clear Selection

Search

Delete Project

Project Status	Project No.	Project Desc.	No. Of App	Parcel No.	Project Date	Display Buildings	Old Sys	View App.	Delete
Open	320744	تجديد التصريح الخاص بمكتب المبيعات لمشروع العمر	2	3120226	28/11/2019	View	No	View App.	☐
Open	320740	تعديل مساحة المواقف وإضافة مدخل ومخرج	3	3550410	25/11/2019	View	No	View App.	☐
Open	320737	CR 4030 - Occupy Parcel for others if any	3	3473939	20/11/2019	View	No	View App.	☐
Open	320741	مواقف سيارات	1	3120891	18/11/2019	View	No	View App.	☐
Open	320734	Temp Occupy_Temp.Tent_TEST_3	2	4210530	10/11/2019	View	No	View App.	☐

Back

1 2 3 4 5 6 7 8 9 10 11

Next

Total(1108)

Create a new application on the same open project using **(New Application)** button

اوپن پروجیکٹ پر (نئی ایپلیکیشن) بٹن کا استعمال کرکے ایک نئی ایپلی کیشن بنائیں

Home About Dubai BPS Company Name: Mohanad User: Hotel or Owner Representative Logout عربي

Other applications App. Follow Up Working Area Charges More Information

Permit Applications

Projects >> Applications

Search For Application No. Go **New Application**

Project No. 320737 Project Desc. CR 4030 - Occupy Parcel for others if any
Parcel No. 3473939 Consultant.

Application No.	Work Desc.	Application Type	Old System?	Current Status	Versions
1	Occupy Parcel for others if any	Temporary permit to Occupy parcel	No	Permit Delivered	3

1

Select **(Permissions For Road Services and Temporary Works)** option from **(Process Group)** drop down list.

(عمل گروپ) ڈراپ ڈاؤن فہرست میں سے (روڈ سروسز اور عارضی ورکس کے لئے اجازت نامے) کے اختیار کو منتخب کریں۔

NOC History
Project Applications
* Non-governmental project
There are more than one open project on

Process Group*
Application Type*
Application Description*
New Project Description*
Current Project Description
Submission Type*
Permit Issued By*

Select Process Group
Adjustment/Additional/Demolition Permit Apps
Miscellaneous Services Regarding Permit Applications
Applications For Owners And Decor Companies
Permissions For Road Services And Temporary Works
Special Services & Exceptions

Please fill the space with your project/contract/Ejari Number

Select **(Temporary Permit To Occupy Parcel)** option from **(Application Type)** drop down list.

(درخواست کی قسم) ڈراپ ڈاؤن فہرست میں سے زمین پر قبضہ کرنے کے لئے عارضی اجازت نامہ کا انتخاب کریں۔

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group*	Temporary Works
Application Type *	Select Application Type Temporary permit to Occupy parcel Pavement/Landscape Permit Temporary Tents Permit
Application Description*	Working Procedure
New Project Description*	
Current Project Description	CR 4030 - Temporary Concrete Batch Plant
Submission Type *	New
Permit Issued By*	Select Please fill the space with your project/contract/Ejari Number
Permit No*	
Occupy Parcel Purpose*	Select occupation purpose
Do You have Owner Approval?	☐ Yes ☒ No

Select the **(Renew)** or **(Modification)** from the **(Submission type)** drop down list.

(جمع کروانے کی قسم) ڈراپ ڈاؤن فہرست میں سے (تجدید) یا (ترمیمی) منتخب کریں۔

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	
New Project Description*	
Current Project Description	تعديل مساحة المواقع وإضافة مدخل ومخرج
Submission Type *	Select submission type
Permit Issued By*	Select submission type space with your project/contract/Ejari Number
Permit No*	Renewal Modification
Occupy Parcel Purpose*	Select occupation purpose
Do You have Owner Approval?	☐ Yes ☒ No
Contr. Name	

☐ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

Submit Application Save Application

Select the last delivered permit from **(Permit to Renew)** drop down list.

آخری ڈیلیورڈ پرمٹ (اجازت نامہ تجدید) ڈراپ ڈاؤن لسٹ سے منتخب کریں۔

Current Project Description	تعديل مساحة المواقع وإضافة مدخل ومخرج
Submission Type *	Modification
Permit to Renew*	Select
Permit Issued By*	Select Please fill the space with your project/contract/Ejari Number
Permit No*	320740-3-1 320740-1-1 320740-2-1
Occupy Parcel Purpose*	on purpose
Do You have Owner Approval?	☐ Yes ☒ No
Contr. Name	

☐ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

After select the permit to renew, some data which related to previous application will filled automatically like; (**Occupy Parcel Purpose, Project Owner, Permit No.. etc.**), then agree terms and save the data using (**Save**) button.

تجدید کے لئے اجازت نامہ منتخب کرنے کے بعد ، کچھ اعداد و شمار جو سابقہ درخواست سے متعلق ہیں خود بخود اس طرح سے پُر ہوں گے۔ (زمین کا مقصد ، پروجیکٹ کے مالک ، اجازت نامہ .. وغیرہ پر قبضہ کریں) ، پھر شرائط سے اتفاق کریں اور (محفوظ کریں) بٹن کا استعمال کرکے ڈیٹا کو محفوظ کریں۔

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	Renewal TEST
New Project Description*	Renewal TEST
Current Project Description	تعديل مساحة المواقف وإضافة مدخل ومخرج
Submission Type *	Renewal
Permit to Renew*	320740-3-1
Permit Issued By*	Others Please fill the space with your project/contract/Ejari Number
Permit No*	10000000123
Occupy Parcel Purpose*	Temporary car parking
Project Owner*	Dubai Municipality
Expected Project Completion Date*	30/12/2020
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

Submit Application Save Application

After saving data using (**Save Application**) link, the (**Attachments**) button will appear, click on it to add the required documents which is depend on the application type.

لنک کا استعمال کرتے ہوئے ڈیٹا کو (ایپلیکیشن محفوظ کریں) محفوظ کرنے کے بعد ، (منسلکات) بٹن نمودار ہوگا ، اس میں کلک کرکے مطلوبہ دستاویزات شامل کریں جو درخواست کی قسم پر منحصر ہے۔

Permit No*	RTA/0001
Occupy Parcel Purpose*	Temporary Offices and Storing Materials fo
Co ordinates*	Click here to enter coordinates
Project Owner*	Roads and Transport authority (RTA)
Expected Project Completion Date*	01/02/2020
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Secondary & Sub Contractors
Click Here To View Application Summary

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

Attachments

Save

Submit Application Save Application Delete

Add the required attachments and go back to application page using **(Permit Application)** button which is located at the bottom of page.

مطلوبہ اٹیچمنٹ کو شامل کریں اور **(اجازت نامہ)** بٹن کا استعمال کر کے ایپلیکیشن پیج پر واپس جائیں جو صفحے کے نچلے حصے میں واقع ہے۔

Document Name	Files Count	Revisions	Required	Submit Type	Paper scale size	Is Submitted?	Upload/Download	View Documents
1. Permit Documents								
Affection Plan which shows the Occupancy Location*			Check	Select Type		☐	Attachment	
Copy of Commercial/Industrial License*			Check	Select Type		☐	Attachment	
Letter from the Requesting Party to clarify (Type Purpose/Activity) for Occupancy*			Check	Select Type		☐	Attachment	
No Objection Letter from the Parcel Owner*			Check	Select Type		☐	Attachment	
2. Drawings								
Documents Scale Size					Select Type			
Architectural			Check	Select Type	Select Type	☐	Attachment	
Structural			Check	Select Type	Select Type	☐	Attachment	
Survey/Mapping			Check	Select Type	Select Type	☐	Attachment	

☐ I agree that the selected paper scalesize is correct and the drawings are uploaded as per the selected paper scalesize.

Save

 Permit Application

Review the all entered data to make sure it's correct and then click on **(Submit application)** to submit the request to DM.

یہ یقینی بنانے کے لئے درج کردہ تمام اعداد و شمار کا جائزہ لیں کہ یہ درست ہے اور پھر دبئی میونسپلٹی میں درخواست جمع کروانے کے لئے **(درخواست جمع کروائیں)** پر کلک کریں

Submission Type *	Renewal
Permit to Renew *	320740-3-1
Permit Issued By *	Others Please fill the space with your project/contract/Ejari Number
Permit No *	10000000123
Occupy Parcel Purpose *	Temporary car parking
Co ordinates *	Click here to enter coordinates
Project Owner *	Dubai Municipality
Expected Project Completion Date *	01/12/2020
Number Of Renewals	
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Secondary & Sub Contractors

[Click Here To View Application Summary](#)

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

 Attachments

Save

 Submit Application Save Application Delete

Review the all entered data to make sure it's correct and then click on **(Submit application)** to submit the request to DM.

یہ یقینی بنانے کے لئے درج کردہ تمام اعداد و شمار کا جائزہ لیں کہ یہ درست ہے اور پھر دبئی میونسپلٹی میں درخواست جمع کروانے کے لئے (درخواست جمع کروائیں) پر کلک کریں

Submission Type *	New
Permit Issued By *	Others Please fill the space with your project/contract/Ejari Number
Permit No *	121000210
Occupy Parcel Purpose *	Occupy Parcel for (others if any)
Other Occupy Parcel Reason *	Temp. Sales Office
Co ordinates *	Click here to enter coordinates
Project Owner *	Other
Project Owner Others *	Real State
Expected Project Completion Date *	01/05/2020
Do You have Owner Approval?	☒ Yes ☐ No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

[Regulations](#)

[Secondary & Sub Contractors](#)

[Click Here To View Application Summary](#)

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

☐ Attachments

[Save](#)

[Submit Application](#) [Save Application](#) [Delete](#)

Creating a (New Version) from a (Returned Application)

لوٹائی گئی درخواست سے نیا ورژن بنانا

Login to the system and locate the **(returned)** application using **search criteria** or in list of all submitted project.

سسٹم میں لاگ ان کریں اور تلاش کے معیارات کا استعمال کرتے ہوئے یا تمام پیش کردہ پروجیکٹ کی فہرست میں (واپس) درخواست کا پتہ لگائیں۔

Working Area

Land Department - Parcel Pricing
Reports & Enquiries
Advanced Search
Project Closing
Statistical Reports

Completion Certificate Stamping
Contractor Bank Guarantee
General Appointment
Inquiry
Appointments (1)

Follow up Site Visit (0)
Service Decision Follow Up

Search Criteria

New Project

Project No.	
Parcel ID	
Owner Name	
From Project Date	
From Submission Date	
From Acceptance Date	
Draft Project	☐ Draft Project
Contractor	(License No)
Application Type	Select Application Type
Application Status	Select Application Status
Contractor Selection	Select Contractor Status
Attachments Available	☐ Attachments Available
Projects	BPCS Projects
Service Entity (Use CTRL to select multiple)	RTA(Metro) Water Preliminary NOC

App. No	
Project Description	
Consultant	(License No)
To Project Date	
To Submission Date	
To Acceptance Date	
View Projects	Open Projects

Search

Delete Project

Project Status	Project No.	Project Desc.	No. Of App	Parcel No.	Project Date	Display Buildings	Old Sys		Delete
Open	320766	طلب ترخيص ملحق على الأرض رقم 2260726	1	2260726	16/12/2019	View	No	View App.	☐
Open	320739	test	3	8884511	21/11/2019	View	No	View App.	☐
Open	320738	CR 4030 - Temporary Concrete Batch Plant	1	3450897	20/11/2019	View	No	View App.	☐
Open	320743	Temporary Offices	2	1130114	18/11/2019	View	No	View App.	☐
Open	320764	Temp_Car ParkingTEST_3	1	3473939	10/11/2019	View	No	View App.	☐

1 2 3 4 5 6 7 8 9 10 Next
Total(787)

Click on (**View App**) link then version and then click on (**New Version**) button at the top of the page.

پھر ورژن دیکھیں (دیکھیں ایپ) لنک پر اور پھر صفحے کے اوپری حصے میں (نیا ورژن) کے بٹن پر کلک کریں۔

Search									
Delete Project									
Project Status	Project No.	Project Desc.	No. Of App	Parcel No.	Project Date	Display Buildings	Old Sys		Delete
Open	320766	طلب ترخيص ملحق على الأرض رقم 2260726	1	2260726	16/12/2019	View	No	View App.	☐
Open	320739	test	3	8884511	21/11/2019	View	No	View App.	☐
Open	320738	CR 4030 - Temporary Concrete Batch Plant	1	3450897	20/11/2019	View	No	View App.	☐
Open	320743	Temporary Offices	2	1130114	18/11/2019	View	No	View App.	☐
Open	320764	Temp_Car ParkingTEST_3	1	3473939	10/11/2019	View	No	View App.	☐
1 2 3 4 5 6 7 8 9 10 Next									
Total(787)									

Permit Applications

Projects >> Applications

Search For Application No. Go [New Application](#)

Project No. 320718 Project Desc. Temporary Asphalt Plant_TEST_2
Parcel No. 2640985 Consultant.

Application. No.	Work Desc.	Application Type	Old System?	Current Status	Versions
1	محطة اسفلت مؤقتة	Temporary permit to Occupy parcel	No	RETURNED	2

1

Application Versions

Project >> Application >> Version

Project No. 320718 Project Desc. Temporary Asphalt Plant_TEST_2
Parcel No. 2640985 Application. No. 1

[New Version](#)

Version No.	Application Type	Status	Review Date	App. Details	Delete
2	Temporary permit to Occupy parcel	RETURNED	03/11/2019	View	
1	Temporary permit to Occupy parcel	RETURNED	31/10/2019	View	

1

In the next page agree the comments on the returned application and then click on **(Go to new version application)**.

اگلے صفحے میں واپس شدہ درخواست پر تبصرے سے اتفاق کریں اور پھر **(نئے ورژن کی درخواست پر جائیں)** پر کلک کریں۔

Agree

Working Instructions

- By clicking (I Agree) all notes mentioned will be considered as Accepted - charges will be generated- & there will be No option to create a new appointment.
- By clicking (Cancel) the action will be canceled, you can still go back to permit application to create a new appointment.

Project >> Application >> Versions >> Agree

☒ There are unconfirmed notes available. Do you agree to pay for those notes?

List of Application Notes

Process Group / Employee Name	Sub Note Desc	Engineer Note	Reply Type	Reply Message	Notes Decision	Penalty	Penalty Reason
Supervision Inspector		مرفوضہ من البیئة					



I Agree

Cancel

Home About Dubai BPS

Company Name: AL BASTI & MUKTHA (L.L.C) User: Contractor Logout عربي

Other applications App. Follow Up Working Area Charges More Information

Very soon... electrical drawings "part of the drawings" submitted for building permits

Create Application New Version

*Application New Version Created Successfully

Back To Versions Page Go To New Version Application



A typical version of returned application will created even attachments. Edit the data or attachments as required and then click on **(Save Application)** to apply the modifications and then submit the application

لوٹائی گئی ایپلیکیشن کا ایک عام ورژن یہاں تک کہ منسلکات بھی پیدا کردے گا۔ ضرورت کے مطابق ڈیٹا یا منسلکات میں ترمیم کریں اور پھر ترمیمات کا اطلاق کرنے کے لئے **(درخواست محفوظ کریں)** پر کلک کریں اور پھر درخواست جمع کروائیں

Do You have Owner Approval? ☒ Yes ☐ No

Contr. Name

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Secondary & Sub Contractors

Click Here To View Application Summary

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:



☐ Attachments

Save

Submit Application

Save Application



Review and approval

جائزہ اور منظوری

After submitting application successfully, the application will study and review by the relevant departments according to the occupation purpose; (Building Control Department, Building Permits Department, Executive Planning Department, Environment Department) and if all application requirements are met, then the application will **approved** and the applicant will be notified by **SMS** and **notification page** on the system.

کامیابی کے ساتھ درخواست جمع کرانے کے بعد ، درخواست متعلقہ محکموں کے قبضے کے مقصد کے مطابق مطالعہ اور جائزہ لے گی۔ (بلڈنگ کنٹرول ڈپارٹمنٹ ، بلڈنگ پرمٹ ڈپارٹمنٹ ، ایگزیکٹو پلاننگ ڈیپارٹمنٹ ، محکمہ ماحولیات) اور اگر تمام درخواست کی ضروریات پوری ہو جائیں تو درخواست منظور ہو جائے گی اور درخواست دہندہ کو سسٹم پر SMS اور نوٹیفکیشن پیج کے ذریعہ مطلع کیا جائے گا۔

Other applications

App. Follow Up

Working Area

Charges

More Information

Tasks & Messages

Search Criteria

Select Search Criteria ▾

Selected Messages

Last Received Message for Every Application ▾

Search

Message Date	Sender	Message	App. Type	App Status	Parcel No.	App. No
10/12/2019 08:28	Building Permit and Systems section	Application is approved, please review. Charges Select Contractor	Temporary permit to Occupy parcel	Permit Delivered	2840474	320745-1-1
10/12/2019 08:24	Building Permit and Systems section	Application is approved, please review. Charges Select Contractor	Temporary permit to Occupy parcel	Approved		320707-2-1
10/12/2019 08:22	Building Permit and Systems section	Application is approved, please review. Charges Select Contractor	Temporary permit to Occupy parcel	Permit Delivered	3120226	320744-2-1

Permit Application

To Print permit :	
Kindly pay the fees to receive the permit	
Project >> Application >> Versions >> Permit Application	
Application. No.	320707 - 2 - 1
Cons. Name	
Parcel ID	1170906
Applicant	Hotel or Owner Representative
Approval Expiry Date	2020-09-10
Status	Approved
Project Desc.	Renewal permit
Application creation date	2019-11-28
Review Date(2 Working days)	2019-12-02
Approval Date	2019-12-10
Acceptance Date	2019-11-28

NOC History

Project Applications

Maximum building height 8.0 meters

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Follow up application and replying to comments and missing documents

درخواست کی پیروی کریں اور تبصرے اور گمشدہ دستاویزات کا جواب دیں

In case of missing data or attachment in the application, the applicant will be notified by SMS and notification screen on the system. To review comments, the applicant must enter to the main page of the application then he will be able to review and respond to the comments and complete the "CFR" to return back the application to the Municipality.

درخواست میں ڈیٹا یا منسلکہ گم ہونے کی صورت میں ، درخواست دہندہ کو سسٹم پر SMS اور نوٹیفیکیشن اسکرین کے ذریعہ مطلع کیا جائے گا۔ تبصروں کا جائزہ لینے کے لئے ، درخواست دہندہ کو درخواست کے مرکزی صفحے پر داخل ہونا چاہئے تب وہ تبصرے کا جائزہ لے کر اس کا جواب دے سکے گا اور بلدیات کو درخواست واپس کرنے کے لئے "CFR" مکمل کرے گا۔

Other applications

App. Follow Up

Working Area

Charges

More Information

Tasks & Messages

Search Criteria

Select Search Criteria ▼

Selected Messages

Last Received Message for Every Application ▼

Search

Message Date	Sender	Message	App. Type	App Status	Parcel No.	App. No
16/12/2019 08:29	Building Permit and Systems section	Your submission completed on 16-12-2019 08:29:44 You can follow our internal procedure concerning your application thru FOLLOW UP screen.	Temporary permit to Occupy parcel	CFR	473939	320764-1-1
16/12/2019 08:19	Building Permit and Systems section	Your submission completed on 16-12-2019 08:19:02 You can follow our internal procedure concerning your application thru FOLLOW UP screen.	Temporary permit to Occupy parcel	IN Progress	2640748	320731-3-1
16/12/2019 08:12	Building Permit and Systems section	Your submission completed on 16-12-2019 08:12:38 You can follow our internal procedure concerning your application thru FOLLOW UP screen.	Temporary permit to Occupy parcel	IN Progress	8884511	320739-3-1

Permit Application

Project >> Application >> Versions >> Permit Application

Application. No.	320726 - 1 - 1
Cons. Name	
Parcel ID	3230555
Applicant	Contractor
Status	CFR

Project Desc.	Santha test for CR 4030
Application creation date	2019-11-04
Review Date(2 Working days)	2019-11-06
Acceptance Date	2019-11-04

[View FIC](#)

[NOC History](#)

[Project Applications](#)

Maximum building height 33.0 meters

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	
Submission Type *	New
Permit Issued By*	DM
DM Permit No*	320383-1-3

Update Application

☐ CFR Completed

Resubmit

Follow up Dubai BPS Engineers

[Version Notes](#) | [Appointments](#) | [View All Notes & Conditions](#) | [Permit Conditions](#)

Creation Date	Process Group	Employee Name	Remarks	Status
2019-11-04 12:28	Environmental License and Evaluation Engineer	Neelagandan Ulaga Nathan	test	CFR
2019-11-04 12:28	Executive Planning Department Engineer			APPROVED
2019-11-04 12:28	Supervision Inspector	Neelagandan Ulaga Nathan	test	CFR

1

Create Comment

General Application Comments

Comment Date	Position	Comments	Delete
2019-11-04 13:48	IT Administrator	CFR Consultant for review.	

Update Application

☐ CFR Completed

Resubmit

Follow up Dubai BPS Engineers

[Version Notes](#) | [Appointments](#) | [View All Notes & Conditions](#) | [Permit Conditions](#)

Creation Date	Process Group	Employee Name	Remarks	Status
2019-11-04 12:28	Environmental License and Evaluation Engineer	Neelagandan Ulaga Nathan	test	CFR
2019-11-04 12:28	Executive Planning Department Engineer			APPROVED
2019-11-04 12:28	Supervision Inspector	Neelagandan Ulaga Nathan	test	CFR

1

Permit Application

Project >> Application >> Versions >> Permit Application

Application. No.	320738 - 1 - 1	Project Desc.	CR 4030 - Temporary Concrete Batch Plant
Cons. Name			
Parcel ID	3450897	Application creation date	2019-11-20
Applicant	Contractor	Review Date(2 Working days)	2019-11-24
Status	CFR Completed	Acceptance Date	2019-11-20

[View Exceptions](#)
[View FIC](#)
[NOC History](#)
[Project Applications](#)

Maximum building height 37.0 meters

* Non-governmental project

There are more than one open project on the parcel. To check these projects click Here

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	Temporary Concrete Batch Plant

Paying deposit and fees after Approval

منظوری کے بعد انشورنس اور فیس ادا کریں

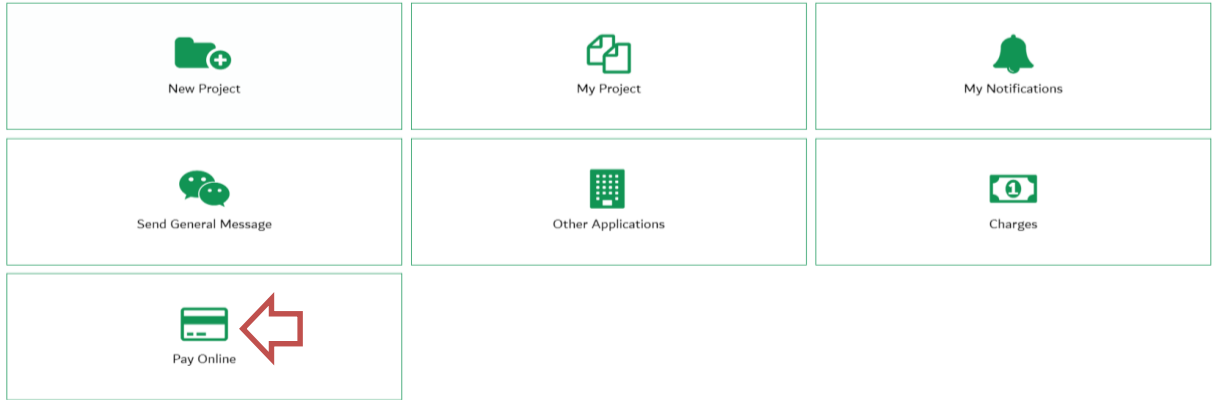
Applicant can paid the charges either **online** or **cash** as his wish.

درخواست گزار اپنی خواہش کے مطابق فیس الیکٹرانک یا نقد ادا کی جاسکتی ہے

For paying the application charges **online** after approval, login to the link Dubaibps.dm.gov.ae and then click on (**Pay Online**) and find the voucher which is related to your application and then complete the payments procedure by entering the required data like : (Card type, Card No, Pin code ..etc)

منظوری کے بعد **آن لائن** درخواست کے معاوضوں کی ادائیگی Dubaibps.dm.gov.ae لنک پر لاگ ان کریں اور پھر (**آن لائن**) پر کلیک کریں اور آپ کے اطلاق سے متعلق واؤچر ڈھونڈیں اور پھر مطلوبہ ڈیٹا کو داخل کرکے ادائیگی کا طریقہ کار مکمل کریں۔ : (کارڈ کی قسم ، کارڈ نمبر ، پین کوڈ .. وغیرہ)

Building Permit Home Page



Online Payment

EPAYMENT HUB

- Payment Hub
- Reports

Welcome to ePay

You have **4** new Outstanding Payment(s) in the Inbox Inbox

The flowchart illustrates the online payment process in four steps: 1. Outstanding Payments (represented by a hand pointing to a screen), 2. Search Payments (represented by a hand pointing to a screen with a magnifying glass), 3. Payment Channels (represented by a credit card), and 4. Receipt Vouchers (represented by a receipt). Arrows connect the steps in sequence.

Outstanding Payments

Please note that Deposits PVs type cannot paid along with other PVs types, and each deposit PV should be paid in single receipt

List of Outstanding Payments

Pay Selected

1 - 4 of (4)

#	Reference number	Voucher Number	Source Voucher No	Voucher Date	Payment Voucher Type
+	WIFUF014520	RSBSPS201300327580	WIFUF014520	03/04/2013	Revenues - Services
+	128065-	RFESSA201900519923	WIFCT128065	18/07/2019	Revenues - Fines
+	128064-	RFESSA201900519880	WIFCT128064	18/07/2019	Revenues - Fines

For paying the application charges **Cash**, you can do the payment at (**Al Ansari Exchange**), also you can paid using Credit card or E-dirham at **Collection Offices** in the Service Centers of DM like (Al-Tawar Center, Al-Manarah Center .. etc.) and you have to provide them **voucher No.** of the application which you can find it in the application main page.

درخواست چارجز کی ادائیگی آپ **کیش (الانصاری ایکسچینج)** پر بھی کرسکتے ہیں، اور آپ کریڈٹ کارڈ یا ای درہم کے ذریعہ دبئی مونیسیپلٹی کے سروس سینٹرز کے جمع کردہ دفاتر پر بھی ادائیگی کرسکتے ہیں جیسے (التواور سنٹر، المنار سنٹر) .. وغیرہ اور آپ کو انہیں درخواست کا **واؤچر نمبر** فراہم کرنا ہوگا جو آپ اسے آپلیکیشن کے مرکزی صفحہ میں تلاش کرسکتے ہیں۔

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	استغلال ارض الجار
Submission Type *	New
Permit Issued By*	DM
DM Permit No*	320383-1-3
Permitted Parcel ID*	3230555
Occupy Parcel Purpose*	Temporary Offices and Storing Materials for (DM Permitted Projects)
Work type	New building
Validity Period	From 28/10/2019 To 27/04/2020
Do You have Owner Approval?	Yes
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

Regulations

Secondary & Sub Contractors
Click Here To View Application Summary

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

☐ Attachments ☐ Charges

Application Charges

Click here to view and pay online

Parcel ID 3927016 Project No. 320710 Application. No 1

Contractor must pay the Deposit before starting the work.

Click here to see Charges on this project

Payment Status	Voucher Number	Voucher Date	Charges Type	Total Amount (AED)	Payment side	Payee Name	Project - Application - Version	Application Type/ Bldg Type	Receipt Voucher No.	Refund Status
unpaid	BPC1025884	9-10-28	CONTRCATOR DEPOSIT	2000.0	APPLICANT	AL BASTI & MUKTHA (L.L.C)	320710-1-1	Temporary permit to Occupy parcel-		
unpaid	WIFBP1025883	9-10-28	PERMIT & LOCAL FEES	545.0	APPLICANT	AL BASTI & MUKTHA (L.L.C)	320710-1-1	Temporary permit to Occupy parcel-		

Downloading The permit after Paying deposit and fees

فیس اور انشورنس کی ادائیگی کے بعد اجازت نامہ ڈاؤن لوڈ کریں

After paid the deposit and fees, login to main page of the application and download a copy of electronic stamped permit using (**download permit**) button which is located at bottom of the application page.

فیس اور گارنٹیوں کی ادائیگی کے بعد ، درخواست کے مرکزی صفحے پر لاگ ان کریں اور (**ڈاؤن لوڈ اجازت نامہ**) بٹن استعمال کر کے الیکٹرانک اسٹیمپڈ پرمٹ کی ایک کاپی ڈاؤن لوڈ کریں جو درخواست کے صفحے کے نیچے واقع ہے۔

GOVERNMENT OF DUBAI

نظام دبي لتراخيص البناء
Dubai BPS

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Permit Application

Project >> Application >> Versions >> Permit Application

Application No.	320739 - 2 - 1	Project Desc.	test
Cons. Name			
Parcel ID	8884511	Application creation date	2019-11-28
Applicant	Contractor	Review Date(2 Working days)	2019-12-02
Approval Expiry Date	2020-09-10	Approval Date	2019-12-10
Permit Issue Date	2019-12-10	Permit Renew Date	
Status	Permit Delivered	Acceptance Date	2019-11-28

[View Exceptions](#)

[NOC History](#)

[Project Applications](#)

* Non-governmental project

Process Group*	Permissions For Road Services And Temporary Works
Application Type *	Temporary permit to Occupy parcel Working Procedure
Application Description*	test
New Project Description*	test
Current Project Description	CD 4020 - Unregistered parcel test
Renewal periods	1
Validity Period	From 05/12/2019 To 25/12/2019
Permitted Occupied Area	200 Square Meter
Number Of Renewals	1
Do You have Owner Approval?	No
Contr. Name	

☒ I undertake to abide by all regulations and requirements related to the building type and usage as per the following regulations.

[Regulations](#)

☒ Environmental Clearance conditions for Temporary Asphalt/Wet-Mix Plant

Contractor should Submit Annual Emission Inventory Form to Environment department after 3 months of starting the operations if applicable

[Download the Annual Emission Inventory Form](#)

[Secondary & Sub Contractors](#)

[Click Here To View Application Summary](#)

Check if you have any modifications in the following items:

Fill the information in the following order : Step 1: Building Card , Step 2 : Services , Step 3 : Attachments:

☐ Attachments

☐ Charges

[Download Permit](#)

ماڈل

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Getting help and support

مدد اور حمایت حاصل کریں

For more inquiries related to the service or the steps of submitting the application on the system, a (general message) can be sent to: (Engineering Supervision Services - Occupy parcel permit for under construction project).

سروس سے متعلق مزید استفسارات یا سسٹم پر درخواست جمع کروانے کے اقدامات کے لئے (عام پیغام) بھیجا جاسکتا ہے: (انجینئرنگ نگران خدمات - زیر تعمیر منصوبے کے لئے زمین اجازت نامہ حاصل کریں)۔

Building Permit Home Page

 New Project	 My Project	 My Notifications
 Send General Message	 Other Applications	 Charges
 Pay Online		

Send General Messages

General Messages >> Send General Messages [Back](#)

Message Type*	Please Select Message Type	
Attachments	Attachment	
Mobile No*		
Message:*		

[Send Message](#)

[Reset](#)

General Messages >> Send General Messages [Back](#)

Message Type*	Please Select Message Type
Attachments	Suggestions - YOUR OPINION MATTERS Allow more than one consultant on the same parcel
Mobile No*	BIM Studies Civil defense fees Complaints & Appeals Delayed Applications Drawings Stamping problems Dubai Lamp - inquiries
Message:*	Engineering Supervision Service (Occupy parcel permit for under construction projects) Engineering Supervision Service (Permit cancellation before start of work & renew permit for 6 months) Engineering Supervision Services (Periodical Inspection /Training on building control sys.) Engineering Supervision Services (Sand shifting) Engineering Supervision Services (Structural Inspection before casting the concrete/ Issuing of completion certificate/ NOC for temporary connection before completion) Green Building Comments IT Related - System Issues Others Parcels without owners' names Permit Delivery Prequalification Section inquiries Researches and Studies section (Cladding/Green Building Saafat/New building system)

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